



THIRD PARTY FUNDRAISING EVENT FORM

Date submitted: _____

Name of Individual /
Organization Planning Event: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Please sign me up to receive THAW emails so I can stay up to date on THAW news and events.

PROPOSED EVENT INFORMATION

Event Name/ Type: _____

Proposed date(s) and time(s) of event: _____

Location of the event (name and address): _____

Please provide a brief description of the event:

Is this event open to the public or is it private? _____

How will THAW benefit from this event (ticket sales, percentage of sales, auction)?

Projected donation goal from this event? _____

Expected number of people in attendance? _____

TERMS AND SIGNATURE:

I, _____ understand that The Heat and Warmth Fund (THAW) reserves the right to approve or deny this proposition to host a third-party event on behalf of THAW. I agree that a representative of THAW must approve this proposal and the use of its name and/or logo prior to publicizing or holding the event. By publicly naming THAW as the beneficiary of my event, I agree to donate the full amount of the net proceeds raised within 30 days of the event date.

By submitting my proposed fundraising event , I agree to assume all risks and liabilities associated with the proposal and hold harmless The Heat and Warmth Fund (THAW)'s entitles, directors, employees, and successors from and against all claims, damages, liability's, costs, and expenses and personal injuries or damages to property that may occur in conjunction with the proposed event.

I agree that the information provided in this document is accurate, and further agree to the terms set forth in The Heat and Warmth Fund Third Party Fundraising Guidelines.

X _____
Signature of Organizer

Date

Please complete form and send to:

The Heat and Warmth Fund (THAW), ATTN: Vice President of Development
535 Griswold, Suite 200, Detroit, MI 48226

Email: Eklos@thawfund.org

Fax: 888-616-5530

**Thank you for your interest in holding a Third Party Event for
The Heat and Warmth Fund (THAW)!**

FOR THAW USE ONLY:

DATE RECEIVED: _____

APPROVED BY: _____

DATE APPROVED: _____



FUNDRAISING EVENT SUMMARY REPORT

Please turn in Summary Report within 30 days of event completion with final donation.

Name of Individual /
Organization who hosted Event: _____

Event Location/Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Date of the Event: _____

EVENT RECAP:

Did you think your event was successful? Please explain

Would you host this event again? _____

Please list the names of any publications or media that provided support to your event:

Please list the names of any corporations or organizations that provided support to your event:

Fundraising and Financial Information:

What was the total amount raised for The Heat and Warmth Fund at your event? : _____

How many people attended (please estimate): _____

Additional comments:
